



## NEW OWNER UTILITY ACCOUNT APPLICATION

100 3<sup>rd</sup> Avenue Southeast  
 Pacific, WA 98047  
 Phone: (253)929-1100  
 Fax: (253)939-6026  
 Email: billing@ci.pacific.wa.us

|   |                     |                      |
|---|---------------------|----------------------|
| <b>Property Owner Name:</b>   |                     | <b>Closing Date:</b> |
| <b>Service Address:</b>   |                     |                      |
| <b>Mailing Address (If different than service address):</b>                         |                     |                      |
| <b>City:</b>  | <b>State:</b>       | <b>Zip:</b>          |
| <b>Owner Email Address:</b>   | <b>Home Phone#:</b> | <b>Cell Phone#:</b>  |
| <b>Owner Driver's License# /State* OR Tax ID# /State* (if business or realtor):</b> |                     |                      |

\*May be verified any time a request to access utility account information

**City of Pacific accounts are maintained in the name of the property owner. Requests for changes to account information must be made by the property owner. Whereas the City has set controls to prevent identity theft, proof of identification is required for any name or mailing address changes.**

The undersigned, referred to as Owner, hereby applies for utility services from City of Pacific. In consideration of the City accepting this request and providing the services, the Owner agrees as follows:

1. The Owner will pay for the services provided in accordance with the rates now in effect or as subsequently increased or decreased by Ordinance or Resolution. The Owner is solely responsible for all utility charges and penalties.
2. Utility charges are due upon receipt and become delinquent on the last business day of the month following the billing. A penalty of 10% is added to all delinquent accounts. Disconnection is scheduled 45 days after the date of delinquency. Balances owed after 120 days are subject to lien processes and fees.
3. In the event of disconnection (water shut-off) due to non-payment, all charges plus a \$40.00 turn off/on fee must be paid in order to restore service. Delinquent notices are mailed to both the property and the mailing address of the Owner within 40 days after the billing date.
4. The City reserves the right to require cash to redeem any check returned by the bank for any reason. A \$80.00 Return Check fee will be assessed.
5. The Owner will keep the meter or meters accessible at all times. The Owner agrees to pay for all damage to the meter which may occur through the act of negligence of the Owner. The Owner is solely responsible for the maintenance of all pipes located on the Owner's property.
6. A one-time Transfer of Ownership Fee of \$25.00 applied to bill.

|                         |              |
|-------------------------|--------------|
| <b>Owner Signature:</b> | <b>Date:</b> |
|-------------------------|--------------|

**Confidentiality Notice:** This document and any accompanying documents contain information belonging to the City of Pacific which may be confidential and legally privileged. This information is only for the use of the individual or entity to which it was intended. If you are not the intended recipient, any disclosure, copying, distribution, or action taken in reliance on the content of the information contained in this document and any accompanying document is strictly prohibited. If you have received this in error, please contact us immediately.

|                                      |   |  |
|--------------------------------------|---|--|
| <b>For Office Use Only</b>           |   |  |
| <b>Utility Account Number:</b> _____ | <b>Processed by:</b> _____                    | <b>Date:</b> _____   |
| <b>Account Type:</b>                 | <input type="checkbox"/> <b>Single Family</b> | <input type="checkbox"/> <b>Multi- Family</b> <input type="checkbox"/> <b>Commercial</b> |